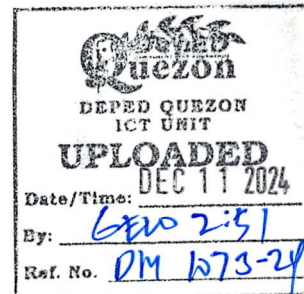




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



09 December 2024

DIVISION MEMORANDUM

DM No. 1073, s. 2024

MONTHLY SCHEDULE FOR FIRST FRIDAY MASS 2025

To: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit Heads
All Others Concerned

This Office will conduct the Monthly First Friday Mass from January to December 2025. To enrich the spiritually and ensure the practice of religious divesirsity among the workplace for the division. Everyone is enjoined to participate to this activity.

Below is the schedule of the Monthly First Friday Mass from January-December 2025

DATE	SECTION(S)/UNIT(S) IN-CHARGE
JANUARY & AUGUST 2025	CID
FEBRUARY & SEPTEMBER 2025	SGOD
MARCH 2025	ADMINISTRATIVE/CASH/SUPPLY/PROCUREMENT
APRIL 2025	LEGAL/BUDGET/RECORDS
MAY 2025	PLANNING/HEALTH
JUNE & OCTOBER 2025	PERSONNEL
JULY & NOVEMBER 2025	ACCOUNTING
DECEMBER 2025	SDS/ASDS/EFS/IT

For your information, guidance and widest dissemination.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Admlabm12/09/2024

DEPEDQUEZON-TM-SDS-04-009-003



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